

eLearning

In just two hours, learn interviewing skills you can use for the rest of your career.

You Will Learn How To:

- Define jobs in behavioral terms.
- Examine three key performance areas not found on any resumé.
- Strengthen your team interviews.
- Apply the Interview Funnel™ questions to drill down and clearly identify competencies.
- Determine the candidate's fit with your company's values and culture.
- Keep your interviews legal.
- Make solid hiring decisions based on documented competencies.

This eLearning Provides:

- Convenience – Learn interview skills when you want and at your own pace.
- Interactivity – Engaging audio narration and video exercises keep your interest.
- Examples – Real world case studies clearly demonstrate what is taught.
- Reinforcement – Interview tools allow you to continually apply what you learn after the training.
- Accountability – Upon completion of the exercises and final quiz, a completion certificate and final score is generated.



Interview EDGE®

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INTERVIEW EDGE® Ten Common Interview Mistakes

Let's watch a brief video segment of an interviewer who has not yet participated in the Effective Interviewing! eLearning®. Click the "Red Flag" to note where you think the interviewer could have used a more effective approach.

RESOURCES CC [Speaker Icon] MENU [Play] [Left Arrow] [Right Arrow]

BEFORE DURING AFTER

INTERVIEW EDGE® The Importance of Competencies

Importance of **COMPETENCIES**

Determine fit in the organizational culture

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BEFORE DURING AFTER

INTERVIEW EDGE® Overview of Interview Funnel™

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President

TOPIC-OPENER QUESTION

ACCOMPLISHMENT QUESTION

SELF-APPRAISAL QUESTION

DIRECT COMPETENCY PROBE

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BEFORE DURING AFTER